

SEMAP
Southeastern Massachusetts Agricultural Partnership
www.semaponline.org
A 501(c)(6) not-for-profit (we have applied for 501(c)(3) status)
Executive Director

POSITION ANNOUNCEMENT - ACCEPTING APPLICATIONS UNTIL MARCH 1, 2010

SEMAP Mission: The purpose of SEMAP is to benefit the health and well-being of citizens of and visitors to the five Southeastern Massachusetts counties (Bristol, Plymouth, Barnstable, Nantucket, and Dukes) by engaging with, educating, and building partnerships among the regional community, businesses, and farmers to support and expand sustainable commercial agriculture and assure an abundant supply of locally produced agricultural products.

Compensation: Negotiable, including stipend for insurance.

Time Commitment: Average 40 hour week. Some evening and weekend hours and travel will be necessary.

The SEMAP Executive Director:

- a. Actively seeks economic development opportunities for the region's commercial farmers.
- b. Is responsible for securing funding to implement the SEMAP mission, meet operating needs, and assure long-term fiscal stability of the organization. In addition to grant writing, the Executive Director is expected to use multiple approaches including a) corporate membership, b) individual membership, and c) community visibility and "revenue-positive" event planning.
- c. Provides leadership for the operations of SEMAP.
- d. Maintains and develops SEMAP's signature programs and services.
- e. Works with and reports to the SEMAP Board of Directors.

The SEMAP Executive Director:

- a. Advocates for local agricultural issues.
- b. Serves as SEMAP's chief public spokesperson.
- c. Oversees administration for the organization, including standing and ad hoc committees.
- d. Supervises 2 to 5 full and part-time staff members, as well as consultants, contractors, and/or interns.
- e. Oversees grants, contracts and consultants; manages programs and services.
- f. Oversees website and database development and maintenance.
- g. Creates measurement, outcome, and performance standards.
- h. Meets performance measurement criteria of the Board, which is informed by the agricultural community.
- i. Provides advice and counsel to the SEMAP Board of Directors.

Other job-related duties and responsibilities may be assigned and/or the job description changed periodically to reflect changing organization needs.

Minimum Qualifications include:

- a. A passion for the mission of SEMAP and its role in agricultural stability and growth in the region.
- b. Bachelor's Degree in marketing, economics, or related business field or equivalent experience.
- c. Significant organizational experience including fundraising, grant writing, program development, strategic planning.
- d. Significant leadership experience.
- e. Demonstrated ability to work with diverse constituencies and maintain collaborative partnerships.

Knowledge, skills, and abilities required:

Excellent written and oral communications skills;

Demonstrated ability to identify and solve complex problems and manage multiple tasks simultaneously;

Knowledge and understanding of computer and Internet technology.

Preferred Qualifications:

Excellent working knowledge of agricultural issues.

TO APPLY: Send letter of application, current resume, and the names, titles, addresses and telephone numbers of three references via e-mail to info@semaponline.org -- include "SEMAP search" in the subject line.